



## **Chesterfield County, Virginia Department of Building Inspection**

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**THOMAS E. JACOBSON**  
Director

# **NEW PLANNING DEPARTMENT FEE**

To: All Residential Contractors  
From: Planning Department  
Re: \$25 Planning Fee for Residential Construction

Beginning with fiscal year 2004, Building Inspection has begun collecting a new \$25 fee for the Planning Department, at the time of permit application. The fee applies to all new residential construction, except for apartments and condominiums.

### **Why is this new fee needed?**

With the recent increase in residential construction activity, the Planning Department has fallen behind in the review of residential building permits and certificates of occupancy. This has created hardships for the building industry and your customers.

To resolve this problem, a new position has been created in the Planning Department to inspect residential construction for compliance with conditions of zoning and subdivision approval. When this position is filled and trained, the Planning Department's review time for building permits and certificates of occupancy will be significantly reduced, minimizing delays in construction and closing.

### **Was the home building community involved in the creation of this new position and the new fee?**

Planning Department staff met with the Home Builders Association of Richmond and the Southside Home Builders Association to explain the need for this position and received support for the new fee, with the understanding that the home building community would directly benefit from the work of the new position.

### **What construction will require the payment of the new fee?**

The fee will be required for all new single family, townhouse and duplex construction. The fee will not be required for additions onto existing homes, garages, decks, home repairs, etc. nor for apartments and condominiums.

### **Who should I contact if I have questions?**

Contact the Chesterfield Planning Department at 804-748-1050.

